



Tennis Program

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TENNIS COMMITTEE

RRC BY-LAWS: COMMITTEE FORMATION

Article V

Committees

The board of directors may, from time to time, appoint such committees as it deems necessary or desirable. The members of each committee shall serve until their resignation or their removal by the board of directors.

It is the expectation that the committee seeks, hears and provides responses to the Board, on concerns related to tennis programming, facility and procedural policies and procedures as needed.

COMMITTEE REQUIREMENTS

The RRC tennis committee acts as an advisory group to the Board of Directors.

The committee meets, as needed, between 6-12 times per year.

Tennis committee meetings and agendas are to be published at least two weeks in advance on the Club calendar. Minutes must be published no more than two weeks after each meeting.

Tennis committee meetings are open to the membership.

COMMITTEE MEMBERS

The committee consists of a varying number of participants; typically between 5 and 8, as well as one Board liaison, the tennis management and GM.

A member of the committee shall be nominated and elected as chairperson in September of each year.

The chairperson may serve as chair for no longer than two years.

Each committee members' term is two (2) years.

When a spot on the committee is opening up, the committee will request nominations from the membership and select new members based on criteria related to involvement, level of play and interests. This will typically happen in September of each year unless a member leaves before their term is up.

Not all spots must be filled.

NON-MEMBER RECRUITMENT POLICY FOR LEAGUE PLAY

GOAL OF RECRUITMENT POLICY:

To provide RRC members the opportunity to play competitively at all League levels by allowing *limited* recruitment of individuals who are not members of RRC. Recruitment shall not compromise the private atmosphere of the Club and must consider the Club's mission to provide opportunities for play at all levels. *This recruitment policy does not apply to "Club-share" teams (which refers to teams formed with one other Club, sharing members and court time).*

CONDITIONS FOR RECRUITMENT:

A core group of RRC members should be present for recruitment to be an option. A core group must be comprised of the majority of players at the level at which recruited players are being sought.

The core group must show that fielding a team from within the RRC membership is not possible.

The RRC Tennis Director may approve recruitment requests, may seek comment from the tennis committee and may limit the number of recruits on a team.

An approved team may invite waitlisted players or non-members to participate on appropriate teams. Wait listed players at the appropriate level will get priority over non-members. Both players would pay the same fees for participation.

Eligible non-member (or waitlist) players shall pay a \$50 participation fee for each USTA season (\$150 for MLL, \$50 for MNS). Any team coaching fees would be additional.

Captains have full discretion over line-ups and do not have to consider membership status in those decisions.

Recruited players shall be subject to all Club rules, policies and by-laws regarding but not limited to, team regulations, competition, and appropriate level of play.

Recruited players will be required to complete a Personal/Emergency Information form, and an RRC Acknowledgement of Risk, Release of Liability and Indemnification Agreement that shall be submitted to the RRC Tennis Director prior to league play.

During the season, eligible non-member (or waitlist) players are permitted to use the Club:

- As a player in a league match
- As a participant of the team's weekly scheduled practice (one team practice per week, coached or uncoached)
- As a participant of a paid lesson or clinic

Any other visits to RRC will be considered a guest visit and be subject to terms of the RRC Guest Policy.

LEAGUES

MARIN LADIES' LEAGUE (MLL)

Summary: Marin Ladies' League is a September-March program offering levels of play from C1 through A1. The RRC tennis department facilitates the participation in MLL by offering team coaching, court reservation for matches and managing team roster selection per the Club's rules listed below. RRC is responsible for the payment of league fees.

RAFAEL RACQUET CLUB MARIN LEAGUE RULES (REVISED 3/1/15)

The following rules are intended to help RRC players in the Marin Ladies League *enjoy* their participation and stay competitive with other clubs.

A. GENERAL

- a. *The Marin Ladies' League rules govern match play.*
- b. *The players, team captains, club pros and club manager use the rules to guide their actions and decisions. The Captains' Committee provides interpretations and exceptions to the rules as required.*
- c. *Each team will have a minimum of 15 players who annually elect a captain/co-captain whose term begins on June 1. The captain/co-captain or a representative (in the absence of the captain or co-captain) will be members of the Captains' Committee and MUST attend meetings.*

B. NEW PLAYERS

- a. *A player must be given a ½ hour evaluation by the club pro to decide for which team she is qualified. The new player will then contact the captain of that team to set up a round robin cube with three players who played in positions 1, 2, or 3. The new player must win 50% of the total games played to become a member of that team.*
- b. *EXAMPLE: 50% of 30 games is 15 games. Lynne's scores are 6-2 with Mary, 7-5 with Sue and 4-6 with Betty. The total number of games played is 30. Lynne's total is 17; she makes the team.*

C. TEAM RULES AND MOVEMENT BETWEEN TEAMS

- a. *RRC captains are responsible for fielding competitive teams.*
- b. *Players are encouraged to attend practice*
- c. *A player may move up to the next level if:*
 - i. *She plays more than 50% of the total matches in Position No. 1 and wins more than 50 percent of those matches, or*
 - ii. *She plays more than 50% of the total matches in Position No. 2 or a combo of 1 and 2. And wins more than 65 percent of those matches.*
- d. *The RRC tennis department will, in some cases, make subjective movement if a team's viability is in jeopardy, or other extreme instances.*
- e. *Players are not forced downward in MLL, but are encouraged to consider downward movement if they are not contributing to their current team. This consideration is to be made only in the best interest of the player.*

CAPTAINS COMMITTEE

The Captains Committee normally meets twice a year. The first meeting is in August to obtain home match dates for the season. The second meeting is in April or May after the season ends. This meeting is to go over the year, check team stats (moving up or down as a team) and to check individual stats (to see which players have made the percentage to move up per the above rules).

SONOMA – NAPA – MARIN WOMEN’S TENNIS LEAGUE (SNM)

Summary: SNM is a September-March program offering a variety of levels of play. The RRC tennis department facilitates the participation in SNM by offering team coaching, court reservation for matches and managing team roster selection per SNM league rules. RRC is responsible for the annual team fees and providing a volunteer league representative.

USTA

Summary: The USTA runs a series of “seasons” throughout the year, offering different types of play to a wide variety of players. Players must maintain their own USTA membership.

In order to ensure court time for all teams AND to further RRC’s commitment to providing opportunities for competitive play, RRC staff assists in the formation of teams wishing to play in any given USTA season.

SIGN UP PROCESS

Captains may sign up a team with the USTA only when they have been given approval from RRC staff to do so. This approval procedure takes into account the following sign up procedure:

- RRC manages open sign-ups through an online or printed process.
- Players who sign up are eligible to play on a team. Players who do not sign up are eligible to join a team only when those who did sign up have been given a spot.
- The RRC staff will determine, with feedback from the Tennis Committee, how many teams can be fielded.
- Captain selection and team roster selection...
- Once a captain is chosen, he/she may sign up their team with the USTA.

COMPETITIVE FIELDING AND PLAY

Below is the written policy statement specifying guidelines for team competitiveness, line-up selection and play-off determination.

Fielding one team:

When there is only one team at a particular level, the goals are:

Field competitive line ups first, and

Qualify as many players as possible (i.e. play each player in two matches)

Fielding two teams:

When it is possible for multiple teams to be formed during a USTA season at any given level (3.5, 4.0, etc.), the club policy will be to form a competitive team (the “A” team) and a non-competitive team (the “B” team).

The goal of the “A” team will be to win its flight and/or league and move on to compete at Districts, Sectionals and Nationals. Furthermore, the team captains will be given the authority and the discretion to choose the “strongest” possible line up from the players available for each and every match based on two primary factors: (1) individual player strength; and (2) doubles partners team strength (if applicable).

As a result, on a competitive (“A”) team, the strongest available players will receive preference in the line-ups. There will be some players that will not play or not as much as they may want. The solution for a player concerned about play time and perceived preferential treatment will be for that player to join the “B” team in lieu of the competitive one.

The goal of the “B” team will be to have fun, qualify as many players as possible and be competitive. This will be considered a developmental team where players can gain experience to improve their tennis and have fun in a less competitive environment.

CAPTAINING RESTRICTIONS

RRC policy:

- A person can be a team captain in no more than (1) consecutive season per league
- A person can be a team captain in no more than (2) leagues in a calendar year
- In MLL and SNM, captains are elected by the team

TENNIS COURT SCHEDULING

The tennis department meets quarterly to update, make changes and solidify the seasonal court scheduling calendar in accordance with the following guidelines:

Tennis Court Scheduling Guidelines

League Matches

Court designations will be determined by weather and scheduled Club activities. Matches get priority court placement.

League/Team Coaching

Team practices must be scheduled in advance. Coordination between teams and approval from management required.

Jr. Program

The after school junior program uses courts 5-9 from 3:30-5pm Monday-Friday during the school year for practices and match play. Totally Tennis Summer Camp uses courts 5-9 from 12:30-4:30 Monday-Thursday mid-June through early August.

Private Instruction

- RRC Pros will coordinate schedules so that they will meet the following requirements:
- Mon-Fri: If no programs/coaching is going on, three pros can teach lessons
- Mon-Fri: If a team practice is in session, only one additional pro may teach lessons
- Sat-Sun: Until noon, two pros may teach lessons (members only)
- Sat-Sun: After noon, three pros can teach lessons
- Pros will coordinate teaching times with each other

Ball Machine

Members who use the ball machine will be limited to 1 hour (30 minutes if someone is waiting) on court 1, 4 or 5.

TENNIS GUIDELINES & ETIQUETTE

Children on the Courts

- Adults have priority on Courts 1-6 at all times. Courts 7-9 are equal priority courts.
- Children must be closely supervised while playing tennis.
- Children may not play around the courts when in use.

Court Etiquette

- Players shall wear proper tennis attire at all times; this includes shirts and regulation tennis shoes (non-marking).
- Members must observe the rules of tennis etiquette whether on or off the court. Do not interfere with the progress of a game by conversation, noise, movement, or any other activity which would distract the players.
- No food or drink on the courts.
- Only tennis may be played on the tennis courts. (There is an exception for basketball on court 9.)

Court Sign Up & Reservation

- Courts are reserved on a first-come, first-served basis.
- All members and guests must sign up for a court in the clubhouse before playing.
- Court time is 1 ¼ hours for singles and 1 ½ hours for doubles, unless altered by Club staff.
- Members may re-sign for a court only at the end of their allotted playing period.
- All players must be present to take a court.
- Members may not sign up for a 2nd court while completing court time on another; nor may he/she sign another member's name to a court.
- If you change courts after signing up, you are required to change the court designation on the court sheets.
- Ball machine use is limited to one hour on courts 1,4, and 5 only. Regular play (singles or doubles) has priority over ball machine use after the first 30 minutes.

Reserved Club Use:

- Clinics, team practices and matches may pre-reserve court time.
- Tournaments and Club socials may take up to 9 courts at GM discretion, with advance notice to the membership.
- Tennis professionals may sign up for instructional courts in advance and operate under specific guidelines determined by the GM.

Rain and Wet Courts

- Members can call the Club daily, starting at 7am, for a "court report" on wet court conditions. The RRC staff does everything possible to dry courts in the mornings, but cannot guarantee dry courts under any circumstances. When rain begins, members are expected to:
- Vacate the courts as soon as possible. Courts can be slippery when wet and thus, dangerous.
- Take any Club tennis balls inside immediately.
- Confirm cancellations of instructional activities with their teacher. The main office cannot cancel or confirm lessons.

Additionally:

- Matches take priority on newly dried courts.
- Members who assist in drying courts will have priority for that court.

Tennis Equipment

- RRC keeps tennis equipment available for its members' use. The equipment includes ball mowers, ball machines, ball carts and other items.
- To prevent damage to the equipment and the court surfaces, members are expected to treat the equipment with care and caution. Additionally:
- Children may not handle the equipment without proper adult supervision.

- RRC does not permit the use of ball hoppers on the courts.
 - Ball machines cannot be used in rain (or mist).
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